



Business Department
Technology & Information Services Branch
562-997-8411 Service Desk
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Chromebook Requisition Checklist

Please check your Chromebook Requisition for the following items:

Required Items

- **HP Chromebook 11 G8 EE** (\$234.06*, 3 year warranty)
 - Note: HP no longer offers a built-in HDMI port, please see available accessories on the next page
- **e-Waste fee** (\$4.00 per Chromebook)
- **Mobile Device Management (MDM) License** (\$23.00 per Chromebook)
- **Setup Fee** (\$18.85 per Chromebook)
 - Includes automatic enrollment and setup for out-of-the-box functionality
 - With cart purchase, this Includes cable management and delivery of fully populated cart to school site)
- **Indicate the following clearly on the Requisition:**
 - Name and email address of Tablet Coordinator
 - Name of school/site (for automatic enrollment and assignment of the devices)

Important!



If your order involves Chromebooks for class sets of student use:

- **Secure Charging Carts**
 - **AC-MINI-12**, table or wall mounted, Charges up to 12 devices (\$492.55*)
 - **AC-MINI-16**, table or wall mounted, Charges up to 16 devices (\$599.71*)
 - **AC-SLIM**, cart on wheels, Charges up to 36 devices (\$1,050.26*)
 - **AC-45**, cart on wheels, Charges up to 45 devices (\$1,158.89*)

**** See next page for additional optional accessories ****



Professional Development: Consider budgeting for professional development focused on the use of Chromebooks as an instructional tool tied to content and pedagogy. The PD offerings can range from 1 to 3 hour blocks designed to meet the needs of the staff. For more information contact the Ed Tech Office at ext. 8309.

*Technology Surcharge:

A three percent (3%) surcharge will be added to all technology purchases (computer equipment and software) with a unit cost of over \$100.00. This charge will be automatically posted; it is not necessary to include a line item for this on the requisition.

Optional Items



Schools not using a Secure Charging Cart:

<p>Chromebook Snap-On Case (Max Case – Extreme Shell for G8 EE) [Item HP-ESS-G8EE-BLK]</p>	<p>\$28.89 each</p>	
<p>Chromebook Carrying Case For 11.6" notebook [Model Number: TKC001]</p>	<p>\$32.06 each</p>	

Accessories:

<p>Kensington Optical Wired USB Mouse [Item Number: K72356]</p>	<p>\$4.77 each</p>	
<p>Think Write Ultra-Light Headphones – No Mic [Item Number: TW-50] <i>(Required for standard SBAC testing – No Mic)</i></p>	<p>\$6.10 each</p>	
<p>Think Write Ultra Ergo Headset – With Mic [Item Number: TW-110] (Required for speech to text on SBAC - Microphone) <i>-Recommended for Virtual Learning-</i></p>	<p>\$11.19 each</p>	
<p>Think Write Ultra-Durable USB Headset – With Mic [Item Number: 90119] (Required for speech to text on SBAC - Microphone)</p>	<p>\$21.35 each</p>	
<p>Kensington USB-C to HDMI 4K Adapter <i>*Note, the HP Chromebook 11 G6, G7, & G8 EE does not have a built in HDMI port. This adapter is used to connect to a projector or TV with HDMI.</i></p>	<p>\$24.86 each</p>	

Chromebook Power Adapters:

<p>For the HP Chromebook 11 G4/G5 EE HP 45W Smart AC Adapter [Part Number: H6Y88UT#ABA]</p>	<p>\$40.28 each</p>	 A black HP 45W Smart AC Adapter with a power cord and a USB-C to AC adapter cable. A small inset image shows the USB-C connector.
<p>For the HP Chromebook 11 G6/G7/G8 EE (USB-C) HP 45W USB-C LC Adapter [Part Number: 1MZ01AA#ABA]</p>	<p>\$27.15 each</p>	 A black HP 45W USB-C LC Adapter with a power cord and a USB-C to AC adapter cable. A small inset image shows the USB-C connector.