



SECTION 504 OF THE REHABILITATION ACT OF 1973 AND AMERICANS WITH DISABILITIES ACT AMMENDMENTS ACT PROCEDURES

The Rehabilitation Act of 1973, commonly referred to as "Section 504," is a non-discrimination statute enacted by the United States Congress. The purpose of the Act is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having, a physical or mental impairment which substantially limits a major life activity such as learning, self-care, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

It is the purpose of this notice to set out the rights assured by Section 504. If parents have questions regarding parents' rights under IDEA (Individuals with Disabilities Education Act), they should contact the Director of Special Education Services.

The enabling regulations for Section 504 as set out in **34 CFR Part 104** provide parents and/or students with the following rights:

1. You have the right to be informed by the school district of your rights under Section 504 (The purpose of this notice is to advise you of those rights.) **34 CFR Part 104.32**
2. Your child has the right to an appropriate education designed to meet his or her individual educational needs as adequately as the needs of non-disabled students. **34 CFR Part 104.33**
3. Your child has the right to free educational services except for those fees that are imposed on non-disabled student and their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. **34 CFR Part 104.33**
4. Your child has the right to placement in the least restrictive environment. **34 CFR Part 104.34**
5. Your child has the right to facilities, services and activities that are comparable to those provided for non-disabled students. **34 CFR Part 104.34**
6. Your child has a right to an evaluation prior to an initial Section 504 placement and any subsequent significant change in placement. **34 CFR Part 104.35**
7. Testing and other evaluation procedures must conform to the requirements of **34 CFR Part 104.35** as to validation, administration, areas of evaluation, etc. The district shall consider information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social and cultural background, adaptive behavior, physical or medical reports, student's grades, progress reports, parent observations and anecdotal reports. **34 CFR Part 104.35**
8. Placement decisions must be made by a group of persons (i.e. the Section 504 Committee), including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. **34 CFR Part 104.35**
9. If eligible under Section 504, your child has the right to periodic reevaluations, generally every three years. **34 CFR Part 104.35**
10. You have the right to notice prior to any action by the district regarding the identification, evaluation, or placement of your child. **34 CFR Part 104.36**
11. You have the right to examine relevant records. **34 CFR Part 104.36**



- 12. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. **34 CFR Part 104.36**
- 13. If you wish to challenge the actions of the district's Section 504 Committee in regard to your child's identification, evaluation, or education placement, you should file a written Notice of Appeal within 30 calendar days from the time you received written notice of the Section 504 Committee's action(s) to:

Jenny Acosta, Program Administrator
Student Support Services
Long Beach Unified School District
2221 Argonne Ave.
Long Beach, Ca 90815
562 986-6870

- 14. If you disagree with the identification, evaluation or placement of a student with disabilities under Section 504, you may initiate the following three procedures. You are encouraged to utilize Levels One and Two, but you may proceed directly to Level Three if you choose.

Level One: In writing, the parent/guardian may request a meeting with the Section 504 Committee in an attempt to resolve the disagreement. This meeting shall be held within fifteen (15) school days after receiving the parent/guardian's request. This time frame may be extended by mutual agreement of the parties.

Level Two: If the disagreement continues, the parent/guardian may request, in writing, an impartial hearing with the following District Section 504 Administrator for the Long Beach Unified School District:

Jenny Acosta, Program Administrator
Student Support Services
Long Beach Unified School District
2221 Argonne Ave.
Long Beach, CA 90815
562 986-6870

- 15. If you disagree with the decision of the impartial hearing officer, you have the right to a review of that decision by a court of competent jurisdiction. **34 CFR Part 104.36**

Level Three: You also have the right to file a complaint with the Office of Civil Rights. The address of the regional office, which covers California, is:

United States Department of Education
Office for Civil Rights
50 Beale Street, Suite 7200
San Francisco, CA 94105-1818
415-486-5555